

Kendall Young Library
Board of Trustees Meeting
May 23, 2022 Minutes

The Kendall Young Library Board of Trustees met on Monday, May 23, 2022.

Members present were Heidi Barrick, Carol Yanda, Steve Vande Zande, Gayette Grimm, and Crystal Gordon. Also present was Ketta Lubberstedt-Arjes, Tom Schutter, Ann McLaughlin, Greta Oberender, and Susan Griffith.

The meeting was called to order at 6:03pm by president, Carol Yanda. The minutes of the April 25 meeting were approved.

Public Input

There was no public input.

Farmer's National Report – Tom Schutter

Tom Schutter presented the Kendall Young Library Trust farm report. See his written report for details.

Crystal Gordon moved and Heidi Barrick seconded the motion to accept the Farmers National Report. Motion carried by unanimous vote.

Financial Reports and Disbursement of Checks

Steve Vande Zande moved and Gayette Grimm seconded the motion to accept the Financial Reports and the Disbursements of Checks.

Director's Report

April

Children's 21 programs
Total = 355

Teen 2 Teen Lounge
Total = 8

Adults 4 programs
Total = 132

June Programs

- Children's programs
 - Fuzzy Ducklings (Babies) – Mondays at 10:30
 - Wild Things (PreK-2nd) - Tuesdays at 10:30
 - Hungry Caterpillars (Preschool) – Wednesdays at 10:30
 - Tweens Time (3rd-5th) – Thursdays at 10:30
 - Riverview Daycare is coming Thursday afternoon and Friday Morning.
- Teen Tuesdays (10am-12pm)
 - June 7 is Cornhole Competition.
 - June 14 is Taste Test and Vote on Camping Snacks.
 - June 21 is Camping Pictionary.
 - June 28 is Tie-Dye.
- Adult Programs
 - Adults can play Bookopoly is June 1 through July 31.
 - The adult movie on Tuesday, June 7 is Jumanji: The Next Level.
 - DIY is Tuesday, June 31. They are making a Garden Gnome.
- Bubble Stations for all ages is Thursday, June 23.
- Glow in the Dark Pool Party is Thursday, July 28 at the swimming pool.
- Tiny Art Show is June 1 through July 31.
- Summer Reading Program is June 1 through July 31.
- The Library is hosting the Chamber Coffee on June 16.
- The Library will be at the Farmer's Market on June 2.

Building

- Joel Peterson and Jerry Widick found the leak in the roof. They are planning to replace the drain, and it should resolve the problem.
- The fire alarm went off. Everything worked, and it allowed us to practice and improve our procedures.
- The Excel bill is \$7,102.00

Other Items

- The Friends of Kendall Young Library made \$2,629.22.
- Shaelyn McKee was hired as the new teen employee.
- George Villa, a past employee, found his paychecks from last summer. Ketta notified the bank that George will be cashing them.
- Preschool, Kindergarten, 1st grade, 3rd grade and 5th grade came for Library visits. Northeast 3rd grade class also visited the Library. We provided summer reading program brochures for all the students between Preschool through 5th grade and Northeast student.
- The Library received \$2000 in donations.

Old Business

A. 2020 Financial Report (Sam Burleson)

Crystal and Carol need more time to finish the 2020 financial reports. Ketta will contact Sam Burleson about attending the June meeting.

B. 2021 Financial Report

The Board continued discussion concerning the 2021 Financial Report. Gayette questioned whether we should skip the review for 2021. Crystal and Carol are leaning towards the direction of “agreed upon procedures.” Crystal will contact her accountant and Josi Greenley for their opinion.

C. Sue Naden memorial money

The Library has received \$3,935.04 in memorial money for Sue. Ketta will need to request \$2,285.04 be removed from the General Community Foundation account and transferred to the restricted account at a later time.

D. Policy Review

Ketta presented the Interlibrary Loan policy. She updated the formats of materials KYL owns. She will need to remove references to the sheet music and the bound periodicals. These items were withdrawn from the collection since submitting the Interlibrary Loan policy to the Board. Crystal Gordon moved and Gayette Grimm seconded the motion to accept the updated Interlibrary Loan policy.

New Business

A. Farm Update

Crystal and Carol are studying the Library’s board minutes from the past to determine the restrictions that were given on the farm land.

B. Tree Trimming

Ketta presented two quotes for tree trimming. Goodpaster Tree Service quoted \$800 and Fryes Tree Service quoted \$1875. Heidi Barrick moved and Gayette Grimm seconded the motion to accept the bid from Goodpaster Tree Service to trim the trees.

Committee Reports

There was no discussion.

Future Agenda Items

Remodeling the children's department.
Discussion of the Trustee handbook for continuing education credits.
Accreditation.

Other

The next board meeting will be Monday, June 20 at 6:00pm.

The meeting was adjourned at 7:22pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director