

Kendall Young Library
Board of Trustees Meeting
June 27, 2022 Minutes

The Kendall Young Library Board of Trustees met on Monday, June 27, 2022.

Members present were Heidi Barrick, Carol Yanda, Steve Vande Zande, and Gayette Grimm. Crystal Gordon was present, but she left after the financial reports. Also present was Ketta Lubberstedt-Arjes, Tom Schutter, Greta Oberender, and Susan Griffith. Sam Burleson was present via Zoom. Ann McLaughlin was absent.

The meeting was called to order at 5:03pm by president, Carol Yanda. The minutes of the May 23 meeting were approved.

Public Input

There was no public input.

Farmer's National Report – Tom Schutter

Tom Schutter presented the Kendall Young Library Trust farm report. See his written report for details.

The farm tour will be rescheduled for this Fall.

Financial Reports and Disbursement of Checks

Steve Vande Zande moved and Gayette Grimm seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

Director's Report

May

Children's 23 programs
Total = 563

Teen 3 Teen Lounges = 25
4 Class Visits = 112
Total = 137

Adults 3 programs
Total = 28

July Programs

- Children's programs
 - Fuzzy Ducklings (Babies) – Mondays at 10:30
 - Wild Things (PreK-2nd) - Tuesdays at 10:30
 - Hungry Caterpillars (Preschool) – Wednesdays at 10:30
 - Tweens Time (3rd-5th) – Thursdays at 10:30
 - Riverview Daycare is coming Thursday afternoon and Friday Morning.
- Teen Tuesdays (10am-12pm)
 - July 5 is Meme Making.
 - July 12 is Create your own Smore and movie.
 - July 19 is No Sew Bandana Bags.
 - July 25 – Breakfast pizza and Bingo
- Adult Programs
 - Bookopoly will continue through July 31.
- Glow in the Dark Pool Party is Thursday, July 28 at the swimming pool.
- The Tiny Art Show will continue through July 31.

Building

- Derrick Goodpaster trimmed the trees on Sunday. He also removed three trees between the parking lot and the Jane Young House. Dean Bowden asked to have those removed. He is planning to landscape this area.

Other Items

- We are averaging 200-250 kids each week for programming, and there was about 150 library patrons at the Bubble Station. We looking for volunteers to help with Wild Things (PreK-2nd) as we are averaging 45-60 kids plus parents. We also needed to add extra staff members upstairs on Monday and Tuesday mornings.
- We received 62 shares of Chevron which is valued around \$10,000.
- Kerry Kurtz, the reference librarian, resigned.

Old Business

A. 2020 Financial Report

Samuel Burleson of Potter and Brandt presented the Library's 2020 financial review. The transfer of the Availa Bank cash will be transferred to the Income Subtrust in the 2021 financial review. This money is currently reflected in the Farm and Building Subtrust. Steve Vande Zande moved and Gayette Grimm seconded the motion to accept the 2020 Financial Report. Motion carried by unanimous vote.

B. 2021 Financial Report

The Board tabled the discussion until the next meeting.

New Business

A. Bylaws

Ketta proposed a new statement be included in Bylaws which will allow her to sign documents. This statement is needed for Ketta to sign the Great Iowa Treasure Hunt paperwork. The Library will receive money through the Treasure Hunt on behalf of the Hilda Loux estate. The Board decided not to change the bylaws.

Instead, Steve Vande Zande moved and Gayette Grimm seconded the motion to authorize Ketta Lubberstedt-Arjes, the Director of Kendall Young Library, to sign the paperwork to claim Hilda Loux Estate money from the Great Iowa Treasure Hunt. Motion carried by unanimous vote.

B. Landscaping

Ketta presented a quote for \$7,200 from North Central Turf and Landscaping to update the flower beds at the main entry. Ketta said that she has not been able to control the weeds in the flower beds, and it is embarrassing when we have guests at the Library.

The Board requested additional quotes from other companies.

C. Platinum Connect

The Library received notice that the new high-speed internet is now available to us. Ketta wanted to confirm with the Board that we can proceed with Platinum Connect. The staff has complained recently that the internet has been extremely slow. The Board gave Ketta permission to precede.

D. Fair Parade

Steve Vande Zande moved and Gayette Grimm seconded the motion to close the Library on Tuesday, July 19 at 5:00pm for the staff to participate in the parade.

E. Closed Session

The Board went into closed session at 6:55pm and returned to open session at 7:50pm.

Committee Reports

There was no discussion.

Future Agenda Items

Remodeling the children's department.
Discussion of the Trustee handbook for continuing education credits.
Accreditation.

Other

The next board meeting will be Monday, July 18 at 6:00pm.

The meeting was adjourned at 7:50pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director