

Kendall Young Library  
Board of Trustees Meeting  
July 25, 2022 Minutes

The Kendall Young Library Board of Trustees met on Monday, July 25, 2022.

Members present were Heidi Barrick, Carol Yanda, Steve Vande Zande, Gayette Grimm and Crystal Gordon. Also present was Ketta Lubberstedt-Arjes, Tom Schutter, Ann McLaughlin, and Greta Oberender.

The meeting was called to order at 6:04pm by president, Carol Yanda. The minutes of the June 27 meeting were approved as corrected.

**Public Input**

There was no public input.

**Farmer's National Report – Tom Schutter**

Tom Schutter presented the Kendall Young Library Trust farm report. See his written report for details.

**Financial Reports and Disbursement of Checks**

Crystal Gordon moved and Steve Vande Zande seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

**Director's Report**

**June**

Children's 26 programs = 965  
Bubble Station = 150  
Total = 1115

Teen 4 Teen Tuesday  
Total = 32

Adults 7 programs = 149  
Tiny Art Kits = 485  
Total = 634

Glow in the Dark Pool Party is Thursday, July 28 at the swimming pool.

**August Programs**

- Children's programs
  - Books before Kindergarten/Middle School Party is August 26.
- DIY is August 18.
- Voting for the Tiny Art Show will start August 1.

### **Other Items**

- Platinum Connect Internet and cable will be installed on August 4. They are providing the cable subscription for free.
- Kacey Pruismann resigned. Ketta will be posting the Teen Librarian and children's library clerk position.
- Feces were found on the walls in the Men's restroom. Ketta called the police to report it.

### **Old Business**

#### A. 2021 Financial Report

Crystal contacted Dean Barnett, a CPA in Fort Dodge. He is willing to provide a quote for our 2021 review. He will need to look at our current financial reports and the 2020 review.

Steve Vande Zande moved and Gayette Grimm seconded the motion to proceed in gathering quotes from Dean Barnett and other CPAs.

#### B. Landscaping Project

Ketta presented a quote for \$6,356.28 from Smitty's to update the flower beds at the main entry. She is hoping to get one more additional quote from Country Landscapes. The Board will discuss the quotes at the August meeting.

### **New Business**

#### A. Policies

Ketta presented two updated policies: Computer and Internet and the Collection Development policy. The Board tabled discussion to the next meeting.

### **Committee Reports**

There was no discussion.

### **Future Agenda Items**

Remodeling the children's department.  
Discussion of the Trustee handbook for continuing education credits.  
Accreditation.

**Other**

The next board meeting will be Monday, August 22 at 6:00pm.

The meeting was adjourned at 7:40pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director