

Kendall Young Library
Board of Trustees Meeting
April 15, 2024 Minutes

The Kendall Young Library Board of Trustees met on Monday, April 15, 2024.

Members present were Carol Yanda, Steve Vande Zande, Diane Bahrenfuss, and Gayette Grimm. Heidi Barrick was absent.

Also present was Ketta Lubberstedt-Arjes, Ann McLaughlin, Tom Schutter, Adam Ganeff, Susan Griffith, Sharon Cline, and Art Murray.

The meeting was called to order at 6:03pm by president, Gayette Grimm. The minutes of the March 18 meeting were approved with corrections.

Public Input

Public discussion was merged with the conversation on the genealogy policy, during which two members of the Heritage Hunters group shared their perspectives.

Farmer's National Report – Tom Schutter

Tom Schutter presented the Kendall Young Library Trust farm report. See his written report for details.

The farm committee will meet with Tom and Adam to discuss the Invenergy wind project and the mineral easement.

Financial Reports and Disbursement of Checks

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

Director's Report

March

See Report

May Programs

- Children's programs
 - Fuzzy Ducklings (Babies) – Wednesdays at 10:30am
 - Hungry Caterpillars (Preschool) – Wednesdays at 2:00pm
 - Wild Things (PreK-2nd) - Tuesdays at 3:45pm
 - Tweens Time (3rd-5th) – Thursdays at 3:45pm
- Teens
 - Teen Lounge is on Tuesdays from 3:30-5:00pm.
- Adult
 - Current Issues with Iowa Legal Aid is Thursday, May 2.
 - NAMI – In Our Own Voices is Tuesday, May 7.

- Murry McMurray Hatchery Backyard Chicken Keeping is Thursday, May 9.
- Book discussion on Tuesday, May 14 at 1:30pm.
- Seniors Share is Thursday, May 16 at 10:30am.
- DIY is Tuesday, May 21 at 5:30.
- Adult Bingo is Tuesday, May 21 at 1pm.
- Family
 - Mommy and Me Support and Connect Group is Saturday, May 18 at 10am. This is in partnership with 21st Century Rehab and Sister Village.

2024 Programming

- Chad Elliott is presenting the Wilderman's Family Show on June 12.
- The Library is sponsoring Foam Parties at Market Night on June 6 and July 11. A donor is paying for the second party.
- Kathy Wilson is presenting Death Comes for Us All on October 29.

Building

- Trane finished installing the new controllers and fixing the chiller.

Other Items

- Purchased new staff computer.
- Chad Eells has been working on projects around the library (remove glass, fix free little library, repair wooden chairs)
- 10 middle school students volunteered at the Library as part of their community service club.

Meetings

- Market Night Committee meeting
- Travel Guide Committee meeting
- John Harrenstein (city manager)
- Food Bank of Iowa Regional Roundtable

Continuing Education

- Public Library Association Conference
- Iowa Tourism Conference (paid by Chamber)
- Elaine and Greta attended NC Library Symposium
- Doreen and Molly attended Pop YS Con.

Board Training

Diane led the discussion for Kendall Young's will. Next month, the Board will review the Unitrust document. Carol will lead the discussion. Ann will also provide training on the Library's financials.

Old Business

A. 2022/2023 Financial Report

Ketta presented the published copy of the 2021 financial report. Carol will contact Dean Barnett about completing the 2022 financial report.

B. Weapon Policy

The Board tabled this discussion until next meeting.

C. Proctoring Policy

The Board tabled this discussion until next meeting.

D. Genealogy Policy

Ketta introduced the revised genealogy policy. The Board expressed concerns about its negative tone and requested further adjustments. Ketta will revise and resubmit the policy for review at the next board meeting.

E. Community Survey

The Board formed a committee to further deliberate on Sunday and/or additional hours. Committee members comprise Diane, Ketta, Ann, Heidi, and Greta Oberender.

New Business

A. Trane: Colton Cornwell

Colton Cornwell presented a proposal for replacing our HVAC system with Trane Heating & Air Conditioning. The proposal includes assistance in securing federal grants for the Library and exploring environmentally safe units. Diane Bahrenfuss moved and Carol Yanda seconded the motion to proceed with the letter of intent with Trane.

B. Elevators Bids

Ketta shared bids for modernization of the elevator from TK Elevator, Otis, and Schumacher. The TK and Otis bids did not include additional work required for code compliance. The Board asked Ketta to obtain references from Schumacher and to request new quotes from TK and Otis that incorporate the additional work needed.

Committee Reports

There was no discussion.

Other

Diane proposed establishing a social committee to organize a meet-and-greet event with the staff.

The next board meeting will be Monday, May 20 at 6:00pm.

The meeting was adjourned at 8:32pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director