

Trustee – Kendall Young Library Volunteer Position

Overview

Library Board Trustees play a vital role in the success and sustainability of Kendall Young Library. They provide governance, strategic direction, and advocacy to support the Library's mission and ensure it continues to meet the educational, cultural, and informational needs of the Webster City community.

Key Responsibilities

- Attend all board meetings and actively participate in discussions and decision-making.
- Review board minutes and related materials in advance to stay informed and prepared.
- Gain and maintain a working knowledge of the Library's services, programs, and operations.
- Oversee the financial operations of the Library, including adopting an annual budget, approving the bills, and reviewing the financial documents of the Library.
- Serve on board committees as assigned by the Board President.
- Contribute leadership and expertise to support the Library's goals and strategic initiatives.
- Promote the Library within the community and advocate for its services and funding.
- Support and participate in fundraising efforts and special events.
- Participate in continuing education, workshops, and board development activities (3–5 hours annually).
- Volunteer at the Library as needed to support programming and outreach.
- Collaborate with fellow board members in evaluating the Library Director and hiring a director if necessary.

Qualifications

- Residency within the city limits of Webster City (required).
- A strong appreciation for the role of the library in supporting lifelong learning and community enrichment.
- A strong understanding of the Library's vital role in the economic, social, and educational life of the community.
- A commitment to ensuring high-quality library service for all community members.
- Awareness of community needs and demographics.

Skills, Beliefs, and Abilities

- Strong interpersonal skills and the ability to work collaboratively with others.

- Leadership skills, including the ability to effectively lead and preside over board meetings.
- Strategic thinking and planning capabilities.
- A strong belief in equitable access to resources that support lifelong, independent learning for all individuals.
- Effective verbal and written communication skills.

Additional Information

Library Trustees are elected officials and serve five-year terms. This is a volunteer position with no monetary compensation.

The Kendall Young Library Board of Trustees meets on the **second Monday of each month at 6:00 p.m.** Special or committee meetings may be held as needed.

To learn more about the role of library trustees, visit <https://statelibraryofiowa.gov/support-training/library-boards>

For questions or more information, please contact:

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