

Kendall Young Library
Board of Trustees Meeting
January 20, 2025 Minutes

The Kendall Young Library Board of Trustees met on Monday, January 20, 2025.

Members present were Steve Vande Zande, Diane Bahrenfuss, Gayette Grimm, Nikki Ehn, and Carol Yanda.

Also present was Ketta Lubberstedt-Arjes, Ann McLaughlin and Susan Griffith.

The meeting was called to order at 6:05pm by president, Gayette Grimm. The minutes of the December 19 meeting were approved with corrections.

Public Input

There was no public input.

Farmer's National Report – Adam Ganeff

Adam Ganeff was not present at the meeting. See his written Kendall Young Library Trust farm report for details.

Steve Vande Zande moved and Carol Yanda seconded the motion to request Adam to revise Bill Walker's lease to exclude the 32.8 acres that the City of Webster City intends to lease or purchase. Motion carried by unanimous vote.

Diane Bahrenfuss moved and Steve Vande Zande seconded the motion to sign the extension for the windmills built by Mid-American. Motion carried by unanimous vote.

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion to adjust the acres on the Rose Grove farm in accordance with FSA records. Additionally, the Library will not reimburse Adam Hill for tile work completed several years ago. Motion carried by unanimous vote.

Financial Reports and Disbursement of Checks

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

Director's Report

February Programs

- Children's programs

- Tales Around the Town – Mondays at 5:30-6:30pm
- Fuzzy Ducklings (Babies) – Wednesdays at 10:30am
- Wild Things (PreK-2nd) - Tuesdays at 3:45pm
- Tweens Time (3rd-5th) – Thursdays at 3:45pm
- Teens
 - Teen Lounge is on Tuesdays and Thursday from 3:30-5:00pm.
- Adult
 - Book Club is Tuesday, February 11 at 1:30pm.
 - Evening Book Club is Wednesday, February 12 at 5:30pm
 - Books & Bourbon: Silent Book Club is Thursday, February 13 at 5:00pm. It will be held at Wildcat Distilling.
 - DIY is Tuesday, February 25 at 5:30pm.
 - Charcuterie Workshop is Thursday, February 6.
 - Puzzle Competition is Saturday, February 8 at 10:30.
 - The Puzzle Exchange is the week of February 3.

Other Items

- The Library is celebrating “Take Your Child to the Library Day” on Saturday, February 1.
- Freeman Journal featured an article on the Ruth Suckow exhibit.
- County Wide Trustee Training is Tuesday, February 4 at 6:30pm. It will be on Zoom.
- Trane employees visited the Library on Thursday to prepare for the kickoff meeting. We have received the bill for the first payment, which is due on February 15.
- There are no updates regarding the elevator.

Meetings

- Emerge Marketing Solutions
- Midwest Studies Group
- Amerage
- Isaacson Syverson Consulting
- Chamber Board Meeting
- Third Thursday Coffee

Board Training

The Board will view the first third of the video titled "Building Projects 101" at the February meeting.

Old Business

A. Edward Jones – Tim Finucan

Tim Finucan gave an update on the status of our investment accounts.

B. 2022/2023 Financial Report

Ann is working on the Excel spreadsheets requested by the accountant.

C. Budget 2025

The Board reviewed the final draft of the 2025 budget. Carol Yanda moved and Steve Vande Zande second the motion to approve the 2025 Budget with corrections to the database and fundraising line items.

New Business

A. Election of Officers

The Board voted on the 2025 officers:

President:	Gayette Grimm
Vice President:	Steve Vande Zande
Secretary:	Nikki Ehn
Treasurer:	Carol Yanda
Gift Chairman:	Diane Bahrenfuss

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion accept the appointment of the officers. Motion carried by unanimous vote.

B. Committees

The committees for 2025 are:

Farm:	Diane Bahrenfuss and Steve Vande Zande
Technology:	Nikki Ehn and Gayette Grimm
Building and Ground:	Steve Vande Zande and Nikki Ehn
Finance:	Diane Bahrenfuss and Carol Yanda

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion accept the appointment of the committees. Motion carried by unanimous vote.

C. Financial Accounts

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion add Nikki Ehn and remove Heidi Barrick from the Edward Jones, Availa Bank and First State Bank accounts. Motion carried by unanimous vote.

D. Holidays 2025

The Library will be closed the following days in 2025:

Saturday, April 19 – Easter Saturday
Saturday, May 24 – Memorial Weekend
Monday, May 26 – Memorial Day (paid holiday)
Friday, July 4 – 4th of July (paid holiday)
Saturday, July 5 – 4th of July Weekend
Saturday, August 30 – Labor Day Weekend
Monday, September 1 – Labor Day (paid holiday)
Wednesday, November 26 – Thanksgiving Eve – close at 3pm
Thursday, November 27 – Thanksgiving (paid holiday)
Friday, November 28 – Day after Thanksgiving (paid holiday)
Saturday, November 29 - Thanksgiving Weekend
Wednesday, December 24 – Christmas Eve (paid holiday)
Thursday, December 25 – Christmas (paid holiday)
Wednesday, December 31 – New Year’s Eve (paid holiday)
Thursday, January 1, 2026 – New Year's Day (paid holiday)

Steve Vande Zande moved and Diane Bahrenfuss seconded the motion to close on these days.

E. Security Cameras

Ketta presented a quote for four additional security cameras. Steve Vande Zande moved and Diane Bahrenfuss seconded the motion to proceed with the purchase.

F. Capital Campaign Consultants

Ann outlined the process of working with a capital campaign consultant and emphasized the need for a feasibility study. The Board decided to revisit the topic in six months.

Committee Reports

There was no discussion.

Other

A. Board of Trustee Election: Application of Interest

The discussion was postponed.

The next board meeting will be Monday, February 17 at 6:00pm.

The meeting was adjourned at 8:20pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director