

Kendall Young Library  
Board of Trustees Meeting  
April 21, 2025 Minutes

The Kendall Young Library Board of Trustees met on Monday, April 21, 2025.

Members present were Gayette Grimm, Steve Vande Zande, Diane Bahrenfuss, Nikki Ehn, and Carol Yanda.

Also present was Ketta Lubberstedt-Arjes, Ann McLaughlin Adam Ganeff, John Harrenstein, and Susan Griffith.

The meeting was called to order at 6:05pm by president, Gayette Grimm. The minutes of the March 17 meeting were approved.

### **Public Input**

Gayette shared thank you cards received from Margy Woods and Jon Arjes.

### **Farmer's National Report – Adam Ganeff**

Adam Ganeff presented the Kendall Young Library Trust farm report. See his written report for details.

#### **A. Burn site/Land**

The Board, along with John Harrenstein, discussed the proposed sale of 32.8 acres of farmland to the City of Webster City. The City's initial offer was \$6,500 per acre with a 10-year repayment period at 0% interest.

Nikki Ehn moved, and Diane Bahrenfuss seconded the motion to make a counteroffer of \$6,500 per acre with a five-year repayment plan at 0% interest. Motion carried by unanimous vote.

### **Financial Reports and Disbursement of Checks**

Steve Vande Zande moved, and Diane Bahrenfuss seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

### **Director's Report**

#### **May Programs**

- Children's programs
  - Fuzzy Ducklings (Babies) – Wednesdays at 10:30am
  - Wild Things (PreK-2<sup>nd</sup>) - Tuesdays at 3:45pm
  - Tweens Time (3<sup>rd</sup>-5<sup>th</sup>) – Thursdays at 3:45pm
- Teens

- Teen Lounge is on Tuesdays from 3:30-5:00pm.
- Homeschool Tech is Thursday, May 15 at 1pm.
- Adult
  - Book Club is Tuesday, May 13 at 1:30pm.
  - Evening Book Club is Wednesday, May 14 at 6:00pm
  - DIY is Tuesday, May 27 at 5:30pm.
  - Crochet Workshop is Thursday, May 22 at 5:30pm.
  - Plant Smarter, Not Harder (Allison Studer) is Tuesday, May 13 at 5:30pm.
  - How to Read a Cemetery is Tuesday, May 20 at 5:30pm.
- Family
  - Early Out Movie is Wednesday, May 7 at 12:30pm.
  - Family Summer Kick-Off Carnival is Saturday, May 3 from 11am to 2pm.
  - Bubble Stations is Saturday, May 31 at 10:30am-12:30pm.

### **Other Items**

- The Library received \$190,873.43 from Margy Wood with no restrictions on its use.
- The Library will participate the Chamber/City of Webster First Impressions Assessment.
- Prudent Painting will begin painting the exterior light poles.
- A downstairs window was damaged by a BB gun.
- Shay McKee will be stepping down this summer to attend college. Cindy Van Wyhe will be taking over Shay's position
- Molly will be presenting a Locable class for the Chamber on May 1 at the Library.

### **Meetings**

- First Impressions Onboarding Session
- Hamilton County Librarians

### **Workshops**

- Elaine attended Mental Health First Aid
- Structure, Strategy & Sustainability: Your Nonprofit Board of Directors

### **Board Training**

The Board watched part 2 of "Building Projects 101."

### **Old Business**

A. 2022/2023 Financial Report

Ann will follow up with the accountant.

## B. 2025-2029 Strategic Plan

The Board will meet on April 30 at 5:15pm to discuss the land sale then meet with Maryann Mori at 6:00pm to begin developing a new five-year strategic plan.

## C. Board Self-Evaluation

The Board reviewed and discussed the self-evaluation forms included in the Trustee Handbook.

## **New Business**

### A. Bulletin Board and Display Policy

Discussion was deferred to the May meeting.

### B. Memorial Book Policy

Discussion was deferred to the May meeting.

### C. Patron Conduct Policy

Discussion was deferred to the May meeting.

## **Committee Reports**

There was no discussion to discuss.

## **Other**

### A. Board of Trustee Election: Application of Interest

Ketta prepared a draft application and job description for the Board to review.

The next board meeting will be Monday, May 19 at 6:00pm.

The meeting was adjourned at 8:28pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director