

Kendall Young Library  
Board of Trustees Meeting  
May 15, 2025 Minutes

The Kendall Young Library Board of Trustees met on Monday, May 15, 2025.

Members present were Gayette Grimm, Steve Vande Zande, Diane Bahrenfuss, and Carol Yanda. Nikki Ehn joined the meeting at 6:45.

Also present was Ketta Lubberstedt-Arjes, Adam Ganeff, and Susan Griffith.

The meeting was called to order at 6:01pm by president, Gayette Grimm. The minutes of the April 21 and April 30 meeting were approved.

### **Public Input**

There was no input from the public.

### **Farmer's National Report – Adam Ganeff**

Adam Ganeff presented the Kendall Young Library Trust farm report. See his written report for details.

The Library received \$1,764.59 from the pipeline settlement. Adam will allocate \$690.48 to Jim Moore for crop damage. The Library will retain the remaining balance, minus an overpayment of \$239.99 in bonus rent.

#### **A. Burn site/Land**

Adam, Gayette, Diane, John Harrenstein, and Matt McKinney meet May 2 to discuss the sale of the land to City of Webster City. They agreed upon \$6,500 per acre for seven years at 0% interest. In addition, the City must hold liability insurance and pay for any improvements. The Board voted to accept the proposal via email on May 5.

#### **B. Farm Tour**

The Board scheduled their biennial farm tour for July 19 or August 9.

### **Financial Reports and Disbursement of Checks**

Steve Vande Zande moved, and Diane Bahrenfuss seconded the motion to accept the Farmers National Report, the Financial Reports and the Disbursements of Checks. Motion carried by unanimous vote.

### **Director's Report**

#### **May Programs**

- Children's programs

- Fuzzy Ducklings (Babies) – Wednesdays at 10:30am
- Wild Things (PreK-2<sup>nd</sup>) - Tuesdays at 3:45pm
- Tweens Time (3<sup>rd</sup>-5<sup>th</sup>) – Thursdays at 3:45pm
- Teens
  - Teen Lounge is on Tuesdays from 3:30-5:00pm.
  - Homeschool Tech is Thursday, May 15 at 1pm.
- Adult
  - Book Club is Tuesday, May 13 at 1:30pm.
  - Evening Book Club is Wednesday, May 14 at 6:00pm
  - DIY is Tuesday, May 27 at 5:30pm.
  - Crochet Workshop is Thursday, May 22 at 5:30pm.
  - Plant Smarter, Not Harder (Allison Studer) is Tuesday, May 13 at 5:30pm.
  - How to Read a Cemetery is Tuesday, May 20 at 5:30pm.
- Family
  - Early Out Movie is Wednesday, May 7 at 12:30pm.
  - Family Summer Kick-Off Carnival is Saturday, May 3 from 11am to 2pm.
  - Bubble Stations is Saturday, May 31 at 10:30am-12:30ppm.

### **Other Items**

- The Library received \$190,873.43 from Margy Wood with no restrictions on its use.
- The Library will participate the Chamber/City of Webster First Impressions Assessment.
- Prudent Painting will begin painting the exterior light poles.
- A downstairs window was damaged by a BB gun.
- Shay McKee will be stepping down this summer to attend college. Cindy Van Wyhe will be taking over Shay's position
- Molly will be presenting a Locable class for the Chamber on May 1 at the Library.

### **Meetings**

- First Impressions Onboarding Session
- Hamilton County Librarians

### **Workshops**

- Elaine attended Mental Health First Aid
- Structure, Strategy & Sustainability: Your Nonprofit Board of Directors

### **Board Training**

The Board watched part 3 of "Building Projects 101."

### **Old Business**

A. 2022/2023 Financial Report

No updates were provided regarding the financial report.

B. 2026-2030 Strategic Plan

The Board will review community data, including the KYL survey and the downtown assessment, at the June meeting. They will begin drafting the strategic plan on July 7th at 6 pm.

**New Business**

A. Bulletin Board and Display Policy

Ketta presented a revised version of the Bulletin Board and Display Policy. Nikki Ehn moved, and Diane Bahrenfuss second the motion to accept the revised version with corrections.

B. Memorial Book Policy

Ketta presented a revised version of the Memorial Book Policy. Steve Vande Zande moved, and Diane Bahrenfuss second the motion to retire the Memorial Book Policy.

C. Patron Conduct Policy

Ketta presented a revised version of the Patron Conduct Policy. Nikki Ehn moved, and Diane Bahrenfuss second the motion to accept the revised version with corrections.

**Committee Reports**

The Finance Committee needs to meet to update the Investment Policy.

**Other**

A. Board of Trustee Election: Application of Interest

The Board reviewed the updated application and job description. The positions will be advertised once the Hamilton County Auditor finalizes the election details.

The next board meeting will be Monday, June 16 at 6:00pm.

The meeting was adjourned at 8:22pm.

Respectfully submitted by Ketta Lubberstedt-Arjes, Library Director